

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday October 27, 2020

Meeting was called to order by Commission President Youngquist at 8:04 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Travis Parish, Greg Weyenberg, James Taylor, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Commissioner Taylor attending via virtual means.

Also Present: Rob Franck, Randall Much (MCO), Chad Olsen (McMahon), Brad Vedoux (virtual, Baird).

Public Forum

No one in attendance for the Public Forum.

Minutes

September 29, 2020 Public Hearing and Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the September 29, 2020 Public Hearing and Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence discussed.

Old Business

Transfer of Ownership of NMSC Interceptors to City of Menasha. Commissioner Taylor reported the City Council had met and discussed the Interceptor; they were receptive to taking over the ownership of the Interceptor portions that serve only the City.

To accommodate those in attendance, President Youngquist proceeded to Agenda item 6-D; NMSC financing related to installation of phosphorus removal equipment. President Youngquist introduced Brad Vedoux who represents Baird; he has worked with Fox Crossing, City of Neenah, Appleton, and Grand Chute. Chad Olsen discussed the project, compliance schedule, and ballpark project cost of \$15M. The project plans and specs are due 9/30/2021, construction will be in 2022, and the project needs to be completed and operational in early 2023. Discussion also involved Clean Water Fund loan and issuance of Revenue Bonds by the Commission; short term borrowing will likely be needed. President Youngquist questioned how Baird's fees work; with Revenue Bonds, Baird would serve as financial advisor and also as the underwriter. Commissioner Bates would like Commissioners to reach out to their community to inquire further if they would be agreeable to participate for applying for Clean Water Funding. President Youngquist questioned if there are any objections to using Baird in a financial advisor capacity; hearing none, motion made and seconded by Commissioners Coburn/Weyenberg to authorize

President Youngquist to contact Baird and initiate an agreement for them to serve as financial advisor. Motion carried unanimously.

The Commission returned to the Agenda as published.

New Business

Operations, Engineering, Planning

McMahon Project Updates:

Polymer Feed System - Chad Olsen reported he has no new information to report.

Chlorine Residual Analyzer Installation – Chad Olsen reported the vent is installed; August Winter & Sons have submitted pay request #3 and Final in the amount of \$7,647.50 for the completion of their contract. Motion made and seconded by Commissioners Bates/Zielinski to approve pay request #3 and Final from August Winter & Sons. Motion carried unanimously.

Facility Re-Rating Study – Chad Olsen reported on swings seen in our loadings; he distributed a data table with 20 years of Sonoco and treatment plant loading history and further discussed capacities and the need to consider setting pretreatment discharge limits.

Phosphorus Removal Equipment Pilot Study - Chad Olsen reported he will have more information to report at the next Commission meeting.

Plant Boiler Digester Replacement. Chad Olsen reported the drawings are being worked on.

Replace & Upgrade existing SCADA equipment & software. Chad Olsen reported the software has been upgraded; the pc's and monitors are in. The project may be complete by the next Commission meeting.

Operating Report. Manager Much reported the September BOD from Menasha was a negative number; the City Engineer Taryn Nall (Rupert, Mielke) did contact Manager Much to discuss this with him. Last week Friday we needed to blend due to high influent loadings. Rob Franck reported on Equipment and Grounds items. Rob additionally reported on the Centrifuge VFD failure discussed last month; the components were installed and the programming should be done next week. After discussion, motion by Commissioners Bates/Zielinski to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported on the September 2020 financial statements. September Operations are showing a slight income for the month. The interest rates on investments look like they have reached their low. Accountant Voigt further reported MCO generated about \$2,800 in additional revenue for the Commission. After discussion, motion made and seconded by Commissioners Bates/Weyenberg to approve the Accountant's Report for September 2020. Motion carried unanimously.

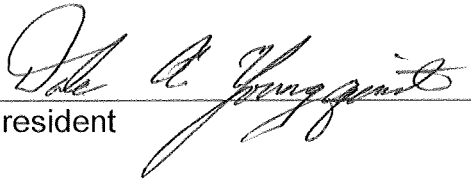
Wastewater Service Agreement with Sonoco/U.S. Paper Mills. The current agreement with Sonoco expires on December 31, 2022; President Youngquist is looking for anyone interested to

be part of the sub-committee to discuss any successor agreement. The sub-committee will include Commissioners Zielinski, Bates, Youngquist, and also Randall Much, Chad Olsen, Paul Much. Members to serve on the sub-committee to discuss financing options for the phosphorus removal equipment project will be: Commissioners Zielinski, Bates, Youngquist and also Chad Olsen, Rob Franck, Paul Much, Randall Much.


Motion made and seconded by Commissioners Coburn/Zielinski to approve for payment MCO invoices #26308 and #26340 in the amounts of \$132,173.76 and \$442.32 with payment to be made after November 1, 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve Operating and Payroll Vouchers #138388 through #138456 in the amount of \$274,739.59 for the month of September 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Bates/Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:49 a.m.



President



Secretary